



134-1 Nobormata, Nakagusuku, Okinawa 901-2421, Japan

Charles Elofson
Principal

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Personal Details

Please enter data, or print out this form and complete the details in block letters.

Today's date:	Role applying for: <input type="checkbox"/> Teacher <input type="checkbox"/> Staff		Specific subject or area of work:			
Salutation:	Last name:	First name:	Middle name(s):		Date of birth (dd/mm/yyyy):	
Home address:		City:	State:	Zip:	Country:	Gender:
Phone:	E-mail Address:		Nationality:		Passport number:	
Home Emergency Contact - Name:			Relationship:		Emergency contact phone number:	
Present Employer in Japan (if applicable):		Employer Address:			Japanese employer's phone number:	
Marital Status:		Spouse's name:			Spouse's occupation:	
Child's name:			Date of birth:		Enroll at NLA?	
Child's name:			Date of birth:		Enroll at NLA?	
Child's name:			Date of birth:		Enroll at NLA?	

Educational Background

(For teacher applicants: All teachers must hold a Bachelor's degree in Education or its equivalent, OR a Master's OR a state or ACSI issued Teaching Credential or license.)

College / University	Dates Attended	Degree / Diploma Earned	Major	Minor

Work Experience

Employer	Address	Phone	Position	Years at job
Have you ever worked in an International school?	If yes, where?		If yes, when?	

References:

Please provide four references (include a Supervisor or Principal, along with your Pastor's)

Name	Relationship	Address	Phone number	Email address

Please ensure the email address details are accurate.

What date are you available to begin work?

How many years do you hope to work with New Life Academy?

Do you have a teaching credential? Yes No

From what state or province?

Or from what association or organization?

What grade level have you taught in the past?

What grade level would you like to teach?

What grades are you willing to teach?

Are you able to teach art or music?

Are you willing to help with extracurricular activities?

Photocopy of undergraduate and post-graduate work.

On a separate document or piece of paper, please write out your personal testimony of salvation.

On a separate document or piece of paper, briefly explain why you would like to work at New Life Academy.

Please include a copy of your resume and two recent photographs (4 cm x 3 cm) taken within the last months of yourself with this application.

Applicant's Certification and Agreement

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired or, if hired, may subject me to immediate dismissal.

I authorize New Life Academy to inquire about my work and personal history and to verify all data given in my application for employment, related papers and my oral interviews. I authorize releasing and giving the information requested by New Life Academy such as employment records, performance reviews, and personal. I release any person, organization, or company from liability or damage that may result from furnishing the information requested. I further waive the right to personally view any references given to New Life Academy.

I further certify that I have carefully read and do understand the above statements.

Signature

Thank you for your interest in the ministry of New Life Academy. It is our prayer that God will fulfill His perfect will in the lives of all applicants. We look forward to receiving your application.

Charles Elofson
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